

**Annual General Meeting
Thursday October 30, 2008
Moncton, New Brunswick**

Present: Andre Trepanier (QC), Graham Reid (NS), Jennifer Cunningham (BC), Brian Greaves (CCWG), John Haarman (AB), Lucien Lesage (MB), Jamie Heffer (ON), Daniel Dion (CSBA), Andrew Gordanier (ON), Norine Moore (AB), Dwane Morvik (SK), Beth Barczyk (NB), Florence Henning (AB)

With Regrets: Markus Wand (ON)

Meeting called to order at 9:08 a.m.

Motion To approve agenda as circulated. Moved by Graham Reid. Seconded by John Haarman. Carried (unanimous)

Motion To ensure the meeting ends today by 12 noon. Moved by Daniel Dion. Seconded by Beth Barczyk. Carried (unanimous)

Minutes from November 12, 2007 in Victoria British Columbia were reviewed. There was no outstanding business.

Voting procedures

All members are paid to date, so all are able to vote.
Jamie Heffer carrying proxy vote for Ontario.

Adrienne Waller provided Governance training, emphasizing that at the AGM the people around the table are there representing their member organization. It is during the Board teleconferences where they sit as Board members.

Review of the bylaws and policy was tabled until Adrienne Waller completed the review and provided feedback to the Board.

Chair's Report

Florence Henning gave her Chair's report outlining the successes of this past year, including how much she has enjoyed being the Chair of the organization.

CSF audited statements were reviewed.

Motion To accept financials statements as circulated. Moved by Andrew Gordanier. Seconded by Andre Trepanier. Carried (unanimous)

There was discussion on the CSF having a separate CSIP bank account. The Lawyer and the Accountant agree that as long as the accounts are kept separate in Quickbooks, then at this point a physically separate account is not required.

Motion That Sara Detweiler of Bairstow, Smart and Smith will be the account for the 2008-09 Fiscal Year. Moved by John Haarman. Seconded by Lucien Lesage. Carried (unanimous)

After three calls for nominations they were closed. Dwane Morvik was acclaimed Chair, Andrew Gordanier Vice-Chair with Andre Trepanier and Beth Barczyk rounding out the Executive.

Motion To adopt Ontario's recommendation to use the \$15,000 in the reserve fund as bridge funding for staff salaries for 2008-09, with a total fiscal year budget of \$110,636.32. Moved by Jamie Heffer. Seconded by John Haarman. Carried (unanimous)

Motion To extend meeting beyond noon until all issues are completed. Moved by Daniel Dion. Seconded by Andrew Gordanier. Carried (unanimous)

Motion That Jennifer be given an additional 3 per cent adjustment on salary due to the added job requirements. Moved by Beth Barczyk. Seconded by Daniel Dion. Carried

Motion That \$4,000 in lieu of vacation owed be paid towards the course that Jennifer is taking at the George Morris Centre once a vacation contract was signed. Moved by Jamie Heffer. Seconded by Andre Trepanier. Carried (unanimous)

Meeting adjourned 12:30.