

**FORM 1 - ANNUAL SUBMISSION CHECKLIST  
CWD HERD CERTIFICATION PROGRAM**

**Farm Name** \_\_\_\_\_

**First Name** \_\_\_\_\_ **Last Name** \_\_\_\_\_

**FORMS TO BE COMPLETED AND SUBMITTED WITH YOUR INITIAL APPLICANT AND ANNUAL RECONCILIATION,  
See Form 13 for details of where to mail completed file:**

	NOT APPLICABLE	INCLUDED
Form 1 Annual Submission Checklist .....		<input type="checkbox"/>
Form 2 Annual Owner / Farm Information Update .....		<input type="checkbox"/>
Form 3 Declaration of Enrollment .....		<input type="checkbox"/>
Form 4 Assumption of Risk / Indemnity Agreement & Release Form .....		<input type="checkbox"/>
Form 5 Farm Site Plan .....	<input type="checkbox"/>	<input type="checkbox"/>
Form 6a Veterinarian Inventory Confirmation, use Form 6a) .....	<input type="checkbox"/>	<input type="checkbox"/>
Form 6b Veterinarian & CFIA Inventory Confirmation, use Form 6b) .....	<input type="checkbox"/>	<input type="checkbox"/>
Form 6c Owner-Operator Inventory Confirmation, use Form 6c) .....	<input type="checkbox"/>	<input type="checkbox"/>
Form 7 Quarterly on-farm death report X 4 .....		<input type="checkbox"/>
Form 8 Escape/Intrusion Report .....		<input type="checkbox"/>
Form 9 Biosecurity Assessment .....		<input type="checkbox"/>
Form 10 Trucker Statement .....		<input type="checkbox"/>
Form 11 Entire Herd Inventory .....		<input type="checkbox"/>
Form 12 Annual Submission Review .....		<input type="checkbox"/>
Form 13 Regional Administrator Contact and Fees, <i>for your information only</i>		

**A FEW REMINDERS to help you organize your annual submission package:**

- Make sure the inventory and submission forms were completed within three months of your anniversary quarter.
- Inventory Report
  - For cervids 12 months of age or older; two unique identification devices, read and recorded
  - For cervids under 12 months of age; identification that allows tracking within the inventory
- Inventory Reconciliation
  - moved in, source information (homegrown, purchased – from whom, program status, etc)
  - moved out, destination
  - movement permits for move-ins and move-outs
    - deaths tested, lab reports included
    - slaughters tested, lab reports included
    - dispatched escapes and intrusions, lab reports included
    - deaths not tested, other:
      - untested, exemption request with reasons and substantiating evidence
- All forms completed and signed
- Veterinarian signatures are to be from an accredited.
- Keep all records for at least five years after animal leaves herd

**Number of Original Signatures of each Form?**

- One complete set of signed originals to go to the Canadian Sheep Federation, along with a thumb drive or emailed copy of Form 11. See Form 14 for contact information.
- One complete set of signed originals for your files, *optional if you prefer photo-copied signature.*

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All Paperwork is completed and included as per the requirements of the CWD Herd Certification Program

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Cervid Farmer Signature